

Murchison Region Aboriginal Corporation – Housing Application

Applicant one	
Applicant two	
Location	
Bedroom size	<i>(bedroom size allocated as per MRAC's housing size guidelines)</i>
Your Mob <i>(e.g. Yamatji, Noongar, Wajarri, Naaguja)</i>	

MRAC eligibility criteria:

To be eligible for MRAC housing, you must:

- Be Aboriginal, Torres Strait Islander or have an Aboriginal partner and/or custody of Aboriginal children;
- Be resident in the region you wish to apply for or have links to that area;
- Can provide two rental references, or if unable to, demonstrate you will be able to manage a residential tenancies agreement, look after the property and pay rent; and
- Can provide income documentation and photo identification for all household members 18 years of age and over; and
- Sign relevant release of information forms to allow MRAC to check your eligibility.

Your application cannot be approved until you have provided all the requested documentation. If you receive a Centrelink benefit and/or pension as your main source of income, MRAC will require you sign up for Centrepay rent deductions when you are housed with us.

If you are relying on a Department of Communities (Housing/Homes West) reference, you must complete the Information Release Authority attached.

If you require assistance completing this application or in providing the requested documentation, please call our office on telephone number 9923 0055 for support.

All sections of this application must be completed and signed by all applicants.

All required documentation must be supplied within six weeks of date of lodgment or the application will lapse and the application process started again.

Applicant one

Full name	
Date of birth	
Current Address	
Contact telephone	
Email	
Driver's licence number	

Applicant two

Full name	
Date of birth	
Current Address	
Contact telephone	
Email	
Driver's licence number	

People to be housed with you

Full name	Date of birth	Relationship to applicant

Does your household include dogs and will a yard/fencing be required?

Yes/No

Does anyone in your household have any special needs MRAC needs to be aware of: (e.g., no stairs, grab rails, etc.)

Yes/No

If yes, please provide details:

Where are you living now?

Housing provider	Rent paid per week	Tenancy dates	Property address
Communities – Housing (Homeswest)			
Real Estate			
Other private rental			
Boarding			
Other			

Current rental reference

Landlord Name	
Contact Number	
Property address	
Weekly rent	

Previous rental reference

Landlord Name	
Contact Number	
Property address	
Weekly rent	

Have you ever rented from MRAC

Yes/No

Have you ever rented from Housing (Homeswest) Yes/No
(Sign consent form last page)

Are you on the Department of Communities (Homeswest) waiting list? Yes/No
(This does not affect your MRAC housing application)

Income documentation

All applicants need to provide proof of income documentation including:

- Centrelink statement showing pension or benefits;
- Pay slips for the past three pay periods.

Your application cannot be assessed until these documents are supplied.

Next of kin

First contact		Second contact	
Name		Name	
Relationship		Relationship	
Address		Address	
Telephone		Telephone	

Links to the area you have applied for

If you are applying for an area that you do not currently live in, please provide details on your links. For example, you may be living in Perth but are applying for Geraldton. Please advise what links you have.

(If you currently live in the area you are applying for, you do not need to complete this section.)

Housing assets

Are you purchasing or do you own a house or have an interest in any house? Yes/No

If yes, please provide details

(You can still be eligible for MRAC housing if you own or have an interest in land or property, depending on what that interest is.)

I/we the applicant/s understand that housing will not necessarily be provided to me immediately and that I/we will need to wait for appropriate housing.	Initial/s:
I/we will notify MRAC of any changes to my current address or contact details e.g. mobile number. I understand that if I fail to do so I may miss out on a housing opportunity.	Initial/s:
I/we understand that my application will not be considered until I have supplied a minimum of Photo ID, Income Statement, and a Rental Reference for either myself or all people that will be on the tenancy agreement.	Initial/s:
I/we give MRAC permission to conduct reference checks with our current and previous landlords, TICA Default Tenancy Database and anyone at its discretion to determine suitability when it comes to entering a Residential Tenancy Agreement.	Initial/s:
All personal information provided by you to MRAC is used only for risk assessment and for the property manager and CEO's reference to house you in suitable accommodation. All personal information acquired throughout your time as an applicant and/or tenant will remain confidential and will only be disclosed to other parties with your consent.	Initial/s:

I/we, the Applicant/s acknowledge that all the information that I/we have given above is true and correct and that I/we agree with all the eligibility requirements.

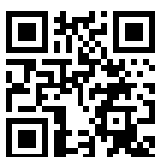
Applicant 1 _____
(signature)

Applicant 2 _____
(signature)

Check list - Documentation must be supplied within six weeks from date of lodgment

- Have you filled in every part of this form?
- Have you initialled each box in the declaration?
- Have you signed the form?
- Have you provided income documentation and photo identification for all household members 18 years of age and over?
- Have you provided references and current contact telephone numbers for all applicants?
- Do you agree to receive all correspondence via email? (Please indicate yes by checking the box)

Once your application is received with all documentation, you will be assessed for your eligibility for housing and advised in writing of the outcome.



Thank you for applying for MRAC housing. Our electronic Tenant Newsletter provides Information on any events that may help manage your tenancy and keeps you up to date with any changes happening within MRAC.

Scan the QR code to sign up and receive updates.



Government of Western Australia
Housing Authority

INFORMATION RELEASE AUTHORITY

I _____ (Tenant Name) _____ authorise the sharing of information between:

- Department of Health
- Department for Child Protection and Family Support
- Disability Services Commission
- Mental Health Commission
- Other: Murchison Region Aboriginal Corporation
- and the Housing Authority.

I understand this authorisation includes any information regarding my:

- Tenancy Payments
- Behaviour
- Property Condition
- Health Support

I understand that all information disclosed to the above parties under this Information Release Authority shall be treated in the strictest confidence.

To help these agencies work together to provide support services to myself and my family, I give permission for them to share information about my family and I, as long as the information shared will help to best meet our needs and improve our situation.

I understand that I may revoke this authority at any time by communicating this to any Housing Authority staff member.

Tenant: _____ Date: ____/____/____

Signature: _____ Date: ____/____/____

Guardian/Public Trustee: _____ Date: ____/____/____

Signature: _____ Date: ____/____/____

Information collected by us will be handled in accordance with the Housing Authority Privacy, Confidentiality and Duty of Care Policy and the Public Sector Confidentiality Framework and Standards for Information Sharing between Government Agencies. Tenants can request access to their personal information held by the Housing Authority by applying under the Freedom of Information Act 1992 (WA).

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Applying for MRAC housing – what you need to know

Welcome to MRAC. We are an Aboriginal community housing provider covering the Mid-West and Gascoyne Regions in WA.

To make sure we meet your long term housing needs, please complete the attached application form and provide all the information asked for.

If you have had a tenancy with Department of Communities (formerly Homes West), you must also complete and sign the Information Release Authority attached to the application.

All parts of the form must be completed so MRAC can fairly assess your eligibility. This includes:

- Proof of all household income so we can make sure your housing is affordable for you;
- Details of any former rental references;
- Photo identification & income documents for everyone 18 years of age and over; and
- Names & birth dates for everyone to be housed with you.

If you have had a previous bad rental housing experience, it doesn't necessarily mean you are ineligible for MRAC housing.

What happens to my application when I lodge it with MRAC?

Once your application is lodged, MRAC will:

- Check all paperwork is provided;
- Make sure your income is sufficient to meet your housing costs;
- Undertake any rental references;
- Check your eligibility for the location and bedroom size on your application; and

- Ensure your eligibility as an Aboriginal person or family.

Who decides if I am eligible for MRAC housing?

A Manager reviews all information provided including your income, any rental references, and where you want to live including the size of the property you have applied for.

Using the MRAC Eligibility Policy, the Manager will decide whether or not you are eligible for MRAC housing. In some circumstances, you may be invited to an interview with MRAC.

How will I know if my application is approved?

A letter is sent to all approved applicants advising them their housing application is approved and which waiting list/s it is approved to.

It is rare that an application is not approved but if you have any concerns, please talk to us. MRAC wants to support you into stable housing.

If your application is not approved, you have the right to lodge an appeal against the decision.

An independent Appeals Committee will review all the information you provided and MRAC's decision and make their own decision on whether you should be eligible or not.

When will I be offered housed?

This depends on the location and the size of the property you have applied for.

All housing applicants must wait their turn for housing. If you wish to apply for priority housing, there are very strict guidelines and criteria you must meet to be eligible.

If you think you are eligible for priority housing, please discuss this with a MRAC staff member.

It is important that you keep your contact details up to date so we can quickly find you if a property becomes available.